



Valley Elementary School

135 Coburn Road, Tyngsborough, MA 01879 ☎ Tel: (978) 528-7843 | www.valleycollaborative.org

Parent Advisory Group (PAG) Meeting Minutes

4/11/24, 12:00PM

Via Zoom

Contact Bryan Thomas (bthomas@valleycollaborative.org) for more information or to join the group.

Minutes:

- Introductions & Welcome
- Review the Vision of PAG / Meeting Guidelines (included below)
- Plan Teacher Appreciation Week (May 6-10)
 - Daily Treats & Events
 - Snack Day - 5/6
 - Coffee Day - 5/7
 - Ice Cream Social w/ PAG as scoopers 5/9 - 12:00
 - “Thank You” Cards - 5/8
 - Staff Lunch - 5/10
 - Staff “Thank You” video from students to staff (Bryan will create)
 - Teacher “shout-outs” from families (projected during lunch)
 - Bryan will send home a template and put together a slideshow/collage of responses
- Reviewed topics from March Meeting:
 - Wants and needs for parents/guardians:
 - Ideas for more family events:
 - Review March: Read Across America Week
 - Parent/Guest readers to become annual event
 - Earlier notice next year
 - Career Day with parents, community, & or friends
 - Possible interesting jobs: Vets, Pet Rescue, Nurse, Doctors, Fire, Police, Military
 - Update up on clubs
 - Currently basketball club
 - Looking forward to football club in the nicer weather



Valley Elementary School

135 Coburn Road, Tyngsborough, MA 01879 ☎ Tel: (978) 528-7843 | www.valleycollaborative.org

- Other Ideas and Discussion:
 - PAG Garden, Starting with one classroom and going from there.
 - Event Ideas
 - Summer Olympic Themed Events
 - Indoor “rainy day” summer events
 - Rainy day scavenger hunts
 - Indoor Science Projects
 - Helicopter Visit - Maura H. has contact
 - Acton Public TV school program / field trips -Maura H. has contact
 - Army Vehicle visit
 - Fire Department Safety Visit
 - Mobile Splatter-Paint Party
- Scheduling for the next meeting.
 - To be scheduled for June via Google Forms



Valley Elementary School

135 Coburn Road, Tyngsborough, MA 01879 ☎ Tel: (978) 528-7843 | www.valleycollaborative.org

Resources for Parents:

- Parent's Notice of Procedural Safeguards. <https://www.doe.mass.edu/sped/prb/>
- Guidance on Parent Advisory Councils: <https://www.doe.mass.edu/sped/pac/>
- Resources for parents
 - Massachusetts Association of Special Education Parent Advisory Council (MassPAC) <https://fcsn.org/masspac/>
 - Listing of SEPACs: Special Child Mass Website <https://www.spedchildmass.com/special-education-sepac-massachusetts/>
 - Federation for Children with Special Needs: Free Workshops: <https://fcsn.org/news/#calendar>
 - Training & Workshops for Parents & Families – Federation for Children with Special Needs: <https://fcsn.org/training-workshops-for-parents-families/>
- Review of Special Education Rights and Laws
 - <https://docs.google.com/presentation/d/1ECSr7ulyV9T29QoBO1UnirkZ3--9gVtYglGi-Vz5icg/edit?usp=sharing>

Parent Advisory Group mission statement:

The Valley Collaborative Parent Advisory Group works to support all children and parents with special needs in our community. We are committed to: Promoting a platform for discussion for parents to share information, discuss common concerning matters, and interests among the population of students; Communicate with local, state and national organizations that support parents and children with special needs; Meet with our administrators and appropriate Valley Collaborative personnel as needed, to participate in discussions regarding education, health and safety our students; Promote communication among our families in all of our programs; Provide informational and educational forums to parents, students, and educator and all other professionals involved with children with special needs; Promote communication that encourages understanding, acceptance and inclusion of our students; Increase the involvement of parents of children with disabilities in district policy making and decision making; Recommend priorities to be addressed by the district in their annual and long term strategic plan.

Parent Advisory Group – Meeting Guidelines:

Valley collaborative parent advisory group meetings will be conducted with an administrator and officers using the following procedure: Meeting calendar and individual Minutes's and schedules will be set with parent advisory group parents and the administrator. Parent advisory group academic year calendar will be posted on- line to the Valley Collaborative website and sent home to parents. Minutes for each meeting will be posted on Valley Collaborative website one week prior that includes, time, location and content of meeting.